



Lee County Claims Committee Minutes

Lee County, Illinois

Wednesday, February 19, 2025, 9:00 AM

Old Lee County Courthouse, Third Floor Committee Room, 112 E 2nd St, Dixon, IL 61021

- I. Call to Order
Meeting was called to order at 9:00 a.m., by Chair Mike Zeman.
- II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, Keane Hudson, Tom Kitson (Alt), Dean Freil (Alt)
Mike Zeman, Nancy Naylor, and Keane Hudson all attended in person. Tom Kitson and Dean Freil were not present.
- III. Meeting Attendees and Visitors
Reid Mitchell (Financial Director), Becky Brenner (Board Secretary), and Chris Norberg (former Board Member) all attended in person.
- IV. Approval of the Minutes from the Previous Meeting (February 5, 2025)
Minutes from the February 5, 2025, Lee County Claims Committee Meeting were approved as presented without modification.
- V. Review and Approval of Bi-Weekly Claims
Mike Zeman logged into miViewPoint and initiated the review of 41 claims. All 41 claims were forwarded to the County Board for ratification.
- VI. Old Business
 - A. Review of Claims Procedures
There was no discussion on this topic.
- VII. New Business
There were no items under New Business.
- VIII. Executive Session
There was no request for an Executive Session.
- IX. Adjournment
Motion to adjourn at 10:28 a.m. **Moved** by Nancy Naylor. **Second** by Mike Zeman. **Motion** passed unanimously by voice vote.

The next Lee County Claims Committee Meeting is scheduled for
9:00 a.m., on Wednesday, March 5, 2025

Respectfully submitted by:
Becky Brenner - Board Secretary